

# Curriculum Committee

## 2020-21 Annual Report



Education That Works



# Curriculum Committee Membership 2020/21

Dustin Bare	Kerrie Hughes	Esther Sexton
Nora Brodnicki	Jason Kovac	Charles Siegfried
George Burgess	Kara Leonard	Casey Sims
Rick Carino	Alice Lewis	Tara Sprehe
Elizabeth Carney	Mike Mattson	Sarah Steidl
Amanda Coffey	Patricia McFarland	Dru Urbassik
Jeff Ennenga	Tracy Nelson	Andrea Vergun
Megan Feagles	David Plotkin	Helen Wand
Eden Francis	Scot Pruyn (Chair)	Jim Wentworth-
Sharron Furno	Lisa Reynolds	Plato
Sue Goff	Cynthia Risan	
Shalee Hodgson	Terrie Sanne	

# Curriculum Committee Mission

*The Clackamas Community College Curriculum Committee supports faculty in the development and implementation of high-quality curriculum that is accessible to all students, adaptable to changing needs, and accountable to the community by facilitating faculty collaboration and ownership of the curriculum and providing a venue for faculty to establish curricula and improve instructional programs.*

The committee provides **guidance, advocacy, and oversight** for curricular issues that are cross-departmental or institutional in scope and impact.

The Curriculum Committee works with:

- The Curriculum Office;
- Instructional Standards & Procedures (ISP) Committee;
- Assessment teams and other college entities as necessary.

# Curriculum Committee Primary Functions

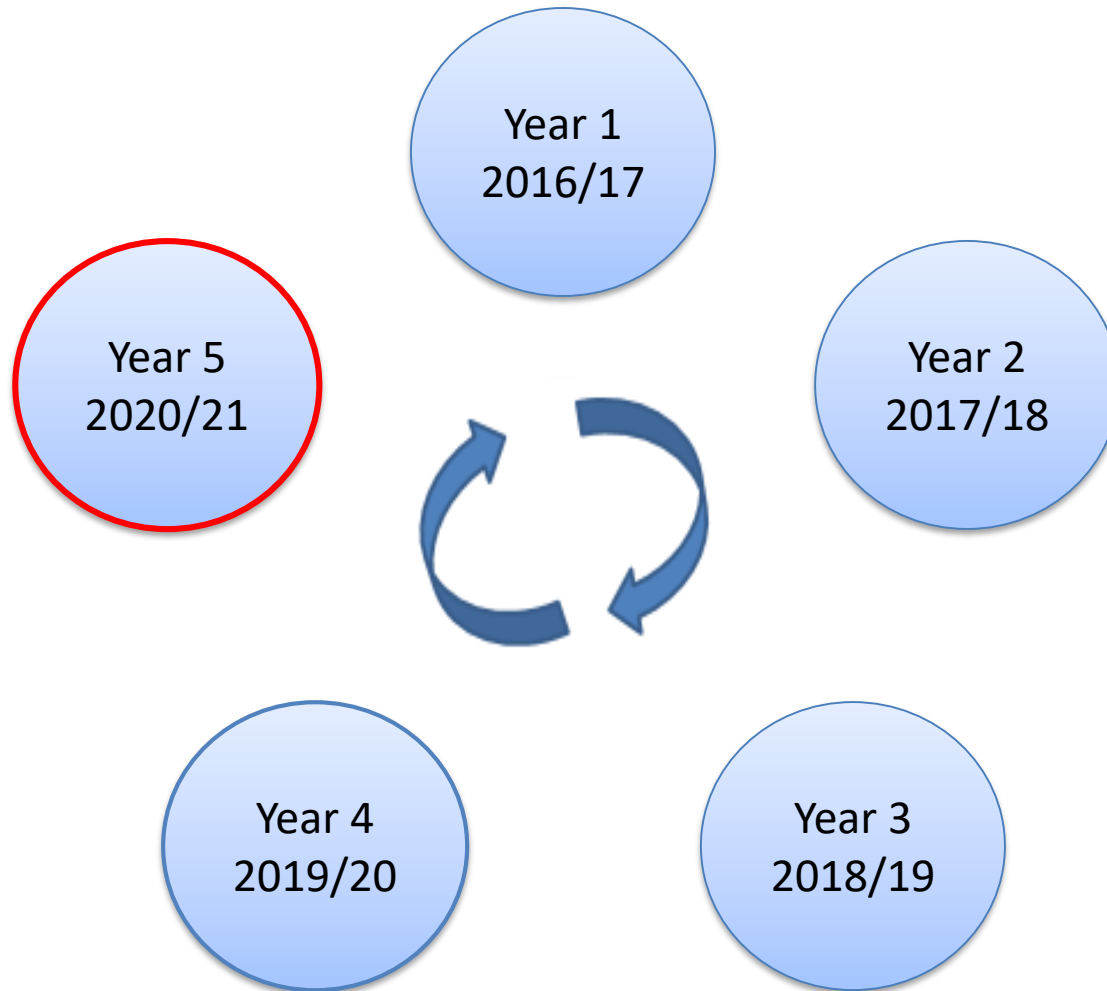
The committee reviews and approves recommendations regarding new courses, revisions to existing courses, transferability, general education, related instruction, and new and revised programs.

1. Provides oversight of all new or edited course outlines and program proposals to maintain academic standards and best curricular practice;
2. Evaluates impact of curriculum proposals to assure that the curriculum offered is complementary and integrated.
3. Establish, review and revise procedures and guidelines as needed to assure quality and conformance to best curricular practice throughout the College.

# 2020-2021 Approvals

Approved Item	Number of approvals
Course Edits	141 approvals (138 unduplicated)
New Courses	34 approvals
Related Instruction	17 approvals
New Programs	2 approvals
Program Amendments	70 approvals (66 unduplicated programs)
Changes to Program Learning Outcomes	25 programs
Program Suspensions	2 program

# Five Year Course Review Cycle



We are currently in Year 5 of the current 5 year review cycle

**Related Instruction:** *“programs of study for which applied or specialized associate degrees are granted, or programs of an academic year or more in length for which certificates are granted. They must contain a recognizable body of instruction in program-related areas of communication, computation and human relations”*. (OAR 589-006-0050)

- Can apply to some Career and Technical Education (CTE) programs and has core requirements in Communication, Computation, Human Relations, and Physical Education/Health/Safety/First Aid.
- 17 Related Instruction courses reviewed and approved during the current academic year.

**General Education:** *“The introduction to the content and methodology of the major areas of knowledge including the humanities and fine arts, the natural sciences, mathematics, and the social sciences and helps students develop the mental skills that will make them more effective learners and citizens in a democratic society”.* (OAR 589-006-0050)

- AAOT and ASOT-degree core electives in
  - Arts and Science
  - Social Science
  - Writing
  - Science/Math/Computer Science
  - Cultural Literacy
  
- Review team identified a need for a more thorough review process. Currently piloting a process for the Cultural Literacy area, to be expanded to other areas



# Projects from this Academic Year

- **Pilot of new General Education application form**
  - The General Education review team determined that the course outline and current system doesn't provide sufficient evidence to determine General Education approval
  - So, the Gen Ed review team partnered with the Cultural Literacy Assessment team to develop a form for course outline submitters seeking Cultural Literacy designation to complete
  - Timeline so far:
    - Form drafted
    - Beta test with two courses
    - Major edits based on what was learned from beta test
    - Form sent to additional 4 instructors for second pilot
    - Once form is finalized, this will be built into the new Curriculum Management System (Courseleaf)

# Projects from this Academic Year (cont.)

- **Updated Charter**
  - Subcommittee formed to update charter language and write additional sections regarding membership, voting rules, member expectations, etc.
  - Full committee discussed, gave feedback, and voted
  - Ongoing: feedback from College Council is currently being reviewed and will help improve clarity of the document
- **Engaged in Equitable Decision Making Training**

# Projects from this Academic Year (cont.)

- **Review Team Process Sharing**
  - Since review teams have been collaborating exclusively online, we shared ideas for streamlining this process
  
- **New Member Orientation**
  - Various ways of onboarding new members include:
    - Introductory presentation at first meeting of the year
    - One-on-one meeting with chair
    - Collaboration with divisional review team

# 2021/2022 Look Ahead

- **Expand General Education and Related Instruction review process**
  - The Cultural Literacy form will be used as a guide to generate similar forms for remaining Gen Ed areas, questions will be built into Courseleaf
- **Provide further structure to course review process, outline revision guidebook, and workflow**

# Thank you!